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| Project | **SCAD project** |
| Project address | 201 W. Boundary StSavannah, GA  |

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| Submitted By: | Your name | Date: Friday, January 13, 2017 |
| Contact  | Phone: (202) 544-1353 | Fax: (404) 920-8576 | youremail@constructioncleanpartners.com |

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| Customer | Clayco | 1 TRANSAM PLAZA DROAKBROOK TERRACE, IL  |

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| --- | --- | --- | --- |
| Name | Contact Number | Email | Project role |
| Lucas Asterman |  | astermanl@claycorp.com | Other |
| Gearld Dame | (314) 308-0896 | dameg@claycorp.com | Other |
| Your name |  |  | Final clean scheduler |
| Michael Vercellino | (217) 521-5152 | vercellinom@claycorp.com | Other |

General Cleaning- Education

1. Removal of "CONSTRUCTION" trash & debris left on floors, walls and all items horizontal and vertical
2. Dusting walls, baseboards, fixtures, and furnishings-cabinets counters, shelving
3. Vacuum clean/dust display cases inside and outside
4. Clean all sinks and water fountains, shine all stainless steel
5. Clean all smart boards or chalk boards, including all installed equipment (lockers)
6. Remove dirt from all stairways

**RESTROOMS**

A. Clean & sanitize full restroom including toilets/urinals, sinks, doors,

B. Wipe clean walls as necessary

C. Empty trash/move all trash from restroom

**WINDOW CLEANING**

1. All interior & ext. windows, which includes vestibules, and all doors
2. Wash inside glass & window, remove all dirt, smudges, fingerprints, streaks, cobwebs

***Floor Care Cleaning Specifications***

**CARPET CARE**

1. Vacuum carpet
2. Spot clean carpets (looking for visible spots)

**CERAMIC TILE/SLATE CLEANING**

1. Machine scrub all ceramic tile/Slate floors (including restrooms)
2. Dust mop entire floor area
3. Damp mop with cold water cleaner

**VCT TILE Clean & Seal (alternate)**

1. Complete gum, embedded material & scuff mark removal.
2. Sweep & damp mop all exposed tile areas.
3. Effectively protect all adjoining floors (carpet, wood, etc:) from solution & run-off /splash spillage
4. Complete machine scrub **AND STRIP** of all exposed tile using a national brand neutral cleaner
5. Professional application of one (1) coat of a national brand floor sealer
6. **Professional application of TWO (2) coats of a national brand floor FINISH**

**GYMNASIUM**

A. Clean all interior gymnasium equipment

B. Clean all backboards, rims, etc. Clear elements are to be cleaned so that no markings are visible.

C. Clean scoreboards, shot clocks, LED lights, etc. Clear elements are to be cleaned so that no markings are visible

D. Clean bleachers, including areas behind the bleachers

**KITCHEN**

A. Clean and polish all interior kitchen equipment, inside and out

B. Remove and dispose of ice machine ice prior to cleaning dispensing and storage areas. Ensure that ice machines are set to reload upon final cleaning.

C. Scrub all floor drains

D. Clean all freezers and coolers

PRICING PER MENTIONED SCOPE:

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| $13500 |

Our travel time is 35.8 miles from the site, which allows us to be readily available if there is a spot cleaning need

Acceptance/ Sign-off:

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| Customer: Clayco |
| Date | Signature\*\*  |

\*\* Customer signature verifies acceptance of the specifications and the pricing per Scope of Work\*\*

**GENERAL NOTES:**

**Conduct pre-walk through with GC**

* If non- punch list items create need for repeat work, an additional charge may be assessed.
* Any charge backs or additional charges will be pre-approved by both parties.

**EXCLUSIONS:**

* Construction debris or dumpster removal
* Out of scope work such as power washing exterior walkways, exterior signs, vent & return grills, etc. will be quoted on a case-by-case basis.
* Removal of adhered materials, stickers, tape, Styrofoam, cement splatter, and debris, will require a quoted additional charge.

Email signed proposal/ purchase order/ contract to youremail@constructioncleanpartners.com

If sending by physical mail

Your Company Name

901 Brockton Dr.

Hinesville, Georgia 31313

EIN: