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| Project | **Residential/ Home project** |
| Project address | 201 W. Boundary St  Savannah, GA |

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| --- | --- | --- | --- | --- |
| Submitted By: | Your name | | Date: Friday, January 13, 2017 | |
| Contact | Phone: (202) 544-1353 | Fax: (404) 920-8576 | | [youremail@constructioncleanpartners.com](mailto:youremail@constructioncleanpartners.com) |

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| --- | --- | --- |
| Customer | Clayco | 1 TRANSAM PLAZA DR  OAKBROOK TERRACE, IL |

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| --- | --- | --- | --- |
| Name | Contact Number | Email | Project role |
| Lucas Asterman |  | astermanl@claycorp.com | Project Manager |
| Gearld Dame | (314) 308-0896 | dameg@claycorp.com | Superintendent |
| Your Name |  |  | Final clean scheduler |
| Michael Vercellino | (217) 521-5152 | vercellinom@claycorp.com | Other |

Final Clean - Residence

A. Remove all dust from inside residence. Shine all items that require shining

B. Polish tops, sides and front of all appliances.

C. Polish outside of cabinets.

D. Sweep or vacuum all balconies, patios, exterior storage rooms, common area room corridors.

E. Clean all balcony and stair rails (wipe down with cleaning solution)

F. Wipe all millwork (base, window stalls, casing, chair rail, etc.)

G. Wipe clean all shelving.

Bathroom accessories:

G. Clean and polish all mirrors.

H. Clean and polish all toilet paper holders, towel holders, toothbrush holder, shower rods, etc.

a. Clean and polish medicine cabinet inside and out.

b. Clean and polish tub and shower including surrounds.

I. Clean and polish counter and vanity tops, cabinets and vanity cabinets inside and out

J. Wipe and clean all dirt from painted walls and ceilings.

Floor coverings:

a. Clean all floors.

b. Vacuum carpet, remove dirt and minor spots.

K. Clean and make ready all appliances for operation.

Plumbing:

a. Clean and polish all plumbing fixtures, sinks and faucets.

b. Clean inside of garbage disposal.

c. Clean all under cabinet, toilet plumbing and valves.

L. Clean and vacuum HVAC equipment closet and grills.

Electrical:

a. Clean and polish all receptacles, switches and plates.

b. Clean and polish light fixtures and bulbs

M. Completely clean interior of all windows and window frames.

N. Clean and shine elevator cab and doors

O. Clean all ceiling fans, and other installed equipment in house

**No exterior cleaning is included in below pricing**

PRICING PER MENTIONED SCOPE:

|  |
| --- |
| $13500 |

Acceptance/ Sign-off:

|  |  |
| --- | --- |
| Customer: Clayco | |
| Date | Signature\*\* |

\*\* Customer signature verifies acceptance of the specifications and the pricing per Scope of Work\*\*

**GENERAL NOTES:**

**Conduct pre-walk through with GC**

* If non- punch list items create need for repeat work, an additional charge may be assessed.
* Any charge backs or additional charges will be pre-approved by both parties.

**EXCLUSIONS:**

* Construction debris or dumpster removal
* Out of scope work such as power washing exterior walkways, exterior signs, vent & return grills, etc. will be quoted on a case-by-case basis.
* Removal of adhered materials, stickers, tape, Styrofoam, cement splatter, and debris, will require a quoted additional charge.

Email signed proposal/ purchase order/ contract to [youremail@constructioncleanpartners.com](mailto:youremail@constructioncleanpartners.com)

If sending by physical mail

Your Company Name

Your street

City, State Zip

EIN: